

# COURSE SYLLABUS

<b>Criminal Justice 131</b>	
<b>I. Division Name</b>	<i>Social Science</i>
<b>II. Course Number &amp; Title</b>	<i>Criminal Justice 131</i>
<b>III. Credit Hours</b>	3
<b>IV. Total Contact Hours</b>	3
<b>V. Prerequisite</b>	None
<b>VI. Co-requisites</b>	None
<b>VII. Course Grading Scale</b>	90% or higher ..... A 80% to 89.9% ..... B 70% to 79.9% ..... C 60% to 69.9% ..... D less than 59.9% ..... F
<b>VIII. Catalog Description</b>	This course provides an introduction to the criminal justice system. The primary goal of this course is to develop a general understanding of the criminal justice system's response to crime in society. It is important to note that the general theme of this course involves the delicate balance between community interests and individual rights that criminal justice decision making requires. We will explore this theme by examining the criminal justice process in some detail, focusing on how the system is structured to respond to crime. This requires an understanding of the core elements of the criminal justice system: police, courts, and corrections.
<b>IX. Course Goals</b>	

<p>X. <b>Core &amp; Course Objectives</b></p>	<p><b>Course Objectives:</b></p> <p>Following the successful completion of this course the student should be able to:</p> <ul style="list-style-type: none"> <li>▪ Identify the three components of the Criminal justice System.</li> <li>▪ Trace the English origins of American Law Enforcement.</li> <li>▪ Identify and understand the two major sources of crime statistics in the United States.</li> <li>▪ Identify and distinguish major differences among theories of crime causation.</li> <li>▪ Distinguish between the five types of laws in the United States system.</li> <li>▪ Explain the exclusionary rule and the exceptions to it.</li> <li>▪ Understand the procedural rights in the 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup>, and 8<sup>th</sup> Amendments.</li> <li>▪ Identify the court structure and process in the United States.</li> <li>▪ Identify some of the legal defenses for criminal responsibility.</li> <li>▪ Distinguish between indeterminate and determinate sentences.</li> <li>▪ Understand the differences between probation and parole.</li> <li>▪ Distinguish between prisons and jails.</li> <li>▪ Understand and explain the police function in United States society.</li> </ul>
<p>XI. <b>Course Textbook &amp; Materials</b></p>	<p>Schmallegger, Frank. <u>Criminal Justice Today</u>, 9th Edition. Prentice-Hall. 2003.</p>
<p>XII. <b>Course Grading Policy</b></p>	<p>Final grade is based on the percentage of total points earned out of 100%:</p>

<p><b>XIII. Participation &amp; Drop Policy</b></p>	<p>Students are expected to complete all weekly assignments and activities contained within this course. Penalties may be imposed, at the discretion of the individual instructor, whenever the quality of the student's work has been affected by non-participation and non-completion of course assignments and activities.</p> <p><b><i>Drop Policy</i></b></p> <p>For the official college policy for the last day to withdraw from courses can be found at <a href="http://www.hfcc.edu/current_students/">http://www.hfcc.edu/current_students/</a>.</p> <p><b><i>Tuition Refunds</i></b></p> <p>Refunds on tuition and fees (except registration fees) may be obtained on all classes of fifteen-week duration officially dropped according to the following schedule:</p> <p>100% 1st week of classes 50% 2nd week of classes</p> <p>No tuition refunds are given after the end of the second week of classes and no exceptions are made for students who enter late. Courses of other than fifteen-week duration have differing refund schedules. Details may be obtained in the Office of the Registrar.</p> <p>Students receiving federal financial aid have additional refund options available to them. They should review the brochure Financial Aid Information Guide and Consumer Information Supplement, available in the Financial Aid Office.</p>
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**SAMPLE**

<p>XIV. <b>Online Conduct Policy</b></p>	<ol style="list-style-type: none"> <li>1. Students at HFCC are expected to show respect for order, law, the personal rights of others, and the educational mission of the College, as well as to maintain standards of personal integrity.</li> <li>2. Students working online will be held to the same behavioral standards as students in traditional classrooms. Please be aware that I will be observing your threaded discussions with each other, and I will review those discussions, commenting where appropriate with the goal of helping you to better understand the course content. Specifically, you should adhere to the following guidelines: <ul style="list-style-type: none"> <li>▪ Personal correspondence should be conducted elsewhere.</li> <li>▪ Treat and respect others as you would like to be treated.</li> <li>▪ “Flaming”, an angry series of words or comments used to personally attack others who may disagree with you, is not permitted.</li> <li>▪ Take time to review the tone, language, word choice, spelling, and grammar of any written correspondence prior to sending it. You will be judged by the quality of your work.</li> <li>▪ HFCC’s computer use policy is in effect. It can be found at <a href="http://www2.hfcc.edu/resources/policy.htm">http://www2.hfcc.edu/resources/policy.htm</a>.</li> <li>▪ Students are responsible for completing their own online course work.</li> </ul> </li> </ol>
<p>XIV. <b>Academic Dishonesty</b></p>	<p><b><i>Policy on Academic Dishonesty (Cheating)</i></b></p> <p><a href="http://www.hfcc.edu/current_students/student_policies.asp">http://www.hfcc.edu/current_students/student_policies.asp</a></p> <p>Henry Ford Community College considers academic dishonesty to be a serious offense. It is the policy of the College that determination of and appropriate action in respect to academic dishonesty by a student shall be a matter of individual judgment by the instructor. The instructor may administer a penalty up to and including failure in the particular course. It is the professional obligation of the faculty to enforce academic integrity in their courses.</p> <p>Academic dishonesty is any activity intended to improve a student’s grade fraudulently.* It includes, but is not limited to, the following:</p> <ol style="list-style-type: none"> <li>1. Unauthorized acquisition of tests or alteration of grades (such as the stealing of tests, test keys, or grade books from faculty offices or elsewhere, or the purchasing of tests or grade books);</li> <li>2. Unauthorized use of notes, books, or other prohibited materials during an examination;</li> <li>3. Open cheating on an examination (such as copying from another student’s paper);</li> <li>4. Permitting another person to take a test in the student’s place or receiving unauthorized assistance with any work for</li> </ol>

which academic credit is received;

5. Providing unauthorized assistance with any work for which academic credit is received;
6. Revision of graded work in an attempt to receive additional credit fraudulently;
7. Plagiarism (using another person's work without acknowledgment);
8. Any other conduct intended to obtain academic credit fraudulently or dishonestly. If an instructor fails a student in a course for academic dishonesty, the instructor must immediately notify in writing the student and the registrar of the infraction, retaining copies of both notifications.

The registrar maintains a record of all such violations. If a student fails two classes as a result of academic dishonesty, he or she is dismissed from the College for two academic years. In addition, a notation of the reason for academic dismissal is placed on the student's transcript. The notation may be expunged at the discretion of the appropriate vice president if the student petitions for its removal after at least two years have elapsed since the disciplinary action. If a student believes that the accusation is false, he or she may appeal through the Student Complaint Procedure. If the appeal reaches the Student Complaint Board, the Board may consider only whether the charge is justified. The Board may not set aside or change the penalty given by the instructor unless the charge of academic dishonesty is set aside.

\*Any action that violates the Student Conduct Policy and Due Process Procedure is also subject to review under that policy.

**XV. Student Support Services**

***Instructional Technology***

If you require assistance accessing UCompass Educator courses, please contact Instructional Technology at 313.845.9663, ext. 3, 4, or 5 or via e-mail at [signorelli@hfcc.edu](mailto:signorelli@hfcc.edu), [kolin@hfcc.edu](mailto:kolin@hfcc.edu), or [vbeaty@hfcc.edu](mailto:vbeaty@hfcc.edu). On-campus assistance is also available within Instructional Technology, Monday - Friday, 8:30 a.m. - 4:30 p.m. Instructional Technology is located on the lower level of the Learning Technology Center (same building as Campus Safety), room A-004.

***Media Center***

*Library:* <http://clara.hfcc.edu/>

Located on the second floor of the Library, the Media Center is an open access computer lab where students can go to work on computer assignments, access the internet, and/or check their e-mail. For more information, you may contact the Media Center at 313.845.6386. For more information regarding Library Services, you may phone 313.845.9606.

***Assisted Learning Services***

[http://www.hfcc.edu/campus\\_life/assisted\\_learning/](http://www.hfcc.edu/campus_life/assisted_learning/)

The Assisted Learning Services Program is designed to assist physically challenged, learning disabled, or academically disadvantaged students at Henry Ford Community College to overcome barriers to education through supportive services. In addition, the Assisted Learning Services Department also provides tutoring services to the general student population. Assisted Learning Services is located in the LRC (Learning Resources Center), north side (parking lot side) main level. For more information, you may contact the office at 313.845.9617 or for the hearing impaired 313.845.9804.

***Learning Lab***

Located on the second floor of the Learning Resource Center, the Learning Lab assist HFCC students with identifying and improving the skills needed for success in the areas of Reading, Writing, and Math.

Although operation hours may slightly vary each semester, generally, the Learning Lab is open Monday, Tuesday, Wednesday, Thursday, from 7:30 a.m. – 8:40 p.m., on Friday from 7:30 a.m. – 4:30 p.m., and Saturday from 9:40 a.m. – 1:40 p.m. For more information, contact the Learning Lab at 313.845.9643.